**TRANSACTION ACCOUNT OPENING REQUEST**

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| **1. ENTITY DETAILS**  |
| Name:       |
| Personal Identification Number (OIB) of the entity:       | [ ]  Resident [ ]  Non-resident |
| Address of registered office (street, house number, city, county):      |
| Mailing address (street, house number, city, county):       |
| Authorised representative:       |
| Telephone:      | Fax:      | E-mail:      | Website:      |
| **2. ACCORDING TO THE DECISION ON THE MANNER OF OPENING TRANSACTION ACCOUNTS, PLEASE CHECK THE TYPES OF TRANSACTION ACCOUNTS YOU REQUEST TO BE OPENED:**  |
| Regular business account [ ]  in kuna [ ]  in foreign currency – please specify foreign currencies:  |
| Other account defined by the law (e.g. execution-exempt account, special-purpose account) – please specify the law based on which the account is opened:      [ ]  in kuna [ ]  in foreign currency – please specify foreign currencies:  |
| Account of an organisation unit of the user (please specify):      [ ]  in kuna [ ]  in foreign currency – please specify foreign currencies:  |
| Other account (special-purpose account for the collection of joint budget income, budget account, account of other payment service providers)[ ]  in kuna [ ]  in foreign currency – please specify foreign currencies:  |
| **3. PURPOSE OF ACCOUNT OPENING:** |
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| [ ]  a) Regular business account [ ]  e) Account of execution-exempt funds  | [ ]  b) Special-purpose account [ ]  f) Account of an organisation unit of the user  | [ ]  c) Account for regular political activity [ ]  g) POS operations  | [ ]  d) Account for electoral campaign financing [ ]  h) Other (please specify):       |

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| **4. NUMBER (IBAN) OF ACCOUNT TO BE DEBITED FOR PAYMENT FEES:** |
| HR  240700      |
| **5. PAYMENT TRANSACTIONS (to be filled in only when opening a transaction account or changing the existing method):** |
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| [ ]  Banka | [ ]  FINA (branch office)       |

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| **6. METHOD OF SUBMITTING THE STATEMENT OF ACCOUNT BALANCE AND TURNOVER (to be filled in only when opening a transaction account or changing the existing method):** |
| [ ]  Bank – specify branch office:      [ ]  FINA – specify branch office\*:      \*For residents only(select only one option offered)  |
| **7. METHOD OF DELIVERY PAYMENT ORDERS TO THE BANK (to be filled in only when opening a transaction account or changing the existing method):** |
| [ ]  Business network of the Bank[ ]  Electronic banking |
| **8. METHOD OF RECEIVING INFORMATION ON ACCOUNT BALANCE AND TURNOVER: (to be filled in only when opening a transaction account or changing the existing method):** |
| **STATEMENT OF ACCOUNT:**

|  |  |
| --- | --- |
| BANK: | FINA |
|  [ ]  e-mail (.pdf): |  Specify e-mail       Specify e-mail       | [ ]  file |
|  [ ]  file [ ]  HUB form (.txt)\* [ ]  camt.053\* [ ]  MT940 [ ]  MT942 |  Specify e-mail      Specify e-mail      SWIFT:      SWIFT:       | [ ]  FINA e-payment[ ]  INFO FINA[ ]  FINA online |
|  [ ]  by mail to the entity’s address: | Specify address       | [ ]  camt.053 |
|  [ ]  by mail to another address: | Specify address       | [ ]  print-out in FINA branch | Specify which |

Frequency of sending a statement of account.

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| [ ]  upon any change  | [ ]  weekly | [ ]  15 daily\* | [ ]  monthly |

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| **INVOICE FOR THE CALCULATED FEE:** |
|  [ ]  Accounts in HRK currency |
|  [ ]  e-mail (.pdf): |  Specify which       |
|  [ ]  by mail to the entity’s address: |  Specify which       |
|  [ ]  by mail to another address: |  Specify which       |
|  [ ]  e-Invoice\*\* |
|  |
|  [ ]  Information on collected fees in foreign currency payment operations (monthly) |
|  [ ]  e-mail (.pdf): | Specify which      Specify which       |

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| Delivery of statements and invoices for the calculated fee by OTP banka d.d. is not possible if the client performs payment transactions through FINA.\* The frequency of sending FINA statements cannot be every 15 days, the frequency of sending HUB form and camt.053 form by the Bank can only be daily\*\* The format for receiving invoices for the calculated fee for public procurement companies can only be e-Invoice, other formats are not possible for contracting.Fees are charged in line with the Decision on Pricing |

**Declaration**

* I confirm to be aware of the General Terms & Conditions of Providing Payment Services to Non-Consumers, which I acknowledge and accept by my signature.
* I confirm that the management have been advised of, consent to the use of their personal data, and accept the General Terms & Conditions of Providing Payment Services to Non-Consumers.

I confirm that I am the Account Holder (or authorised to sign on behalf of the Account Holder) with regard to all accounts to which this form refers.

I confirm to be authorised to sign on behalf of the Legal Person:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: |  |  | Print Name: |       |
|  |  |  |  |  |
| Capacity: |       |  | Date (DD-MM-YYYY): |       |

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| REQUEST RECEIPT DATA (to be completed by the Bank) |
| Request received on:        |
| Employee name and signature:        |

Data collected in this Request shall be considered a banking secret and treated by OTP banka Hrvatska d.d. according to the statutory data secrecy obligation.

Personal data collected in this document are mandatory for the Bank to be able to precisely identify and determine your tax status according to valid regulations. The Bank may use these data as well as those collected subsequently for business management purposes, in particular for risk management, incident and fraud prevention, know-your-client purposes and money laundering prevention.

Contact details of the client or contact persons (the client selects at least one of the offered communication channels of their own choice) are collected based on the assessment of the Bank’s legitimate interest which is in balance with the data subject’s rights and freedoms.

Principles and rules of personal data processing are regulated by the Bank’s Data Privacy Policy regulates, which is publicly available on the Bank's web site www.otpbanka.hr as well as in all branch offices of the Bank at the data subject’s request.

In addition, detailed Information on the Collection of Data and Information on the Collection of Data Not Obtained Directly From the Data are available on the Bank's website and in all branch offices of the Bank.